



**ADA COUNTY ASSESSOR**  
Transaction Verification/ Homestead  
Exemption Application

**PLEASE HAND-DELIVER, MAIL  
OR FAX SIGNED COPY TO**  
Ada County Assessor's Office  
190 E. Front St., Ste 107, Boise, ID 83702  
For more information please contact:  
Phone (208) 287-7200 Fax (208) 287-7209  
[Assessormail@adacounty.id.gov](mailto:Assessormail@adacounty.id.gov)  
[www.adacounty.id.gov/assessor](http://www.adacounty.id.gov/assessor)

A receipt of this form is available upon request

PLEASE PRINT OR TYPE IN BLACK INK

Owner(s) of Record: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

City, State: \_\_\_\_\_

Zip \_\_\_\_\_

Property Address: \_\_\_\_\_

City: \_\_\_\_\_

PARCEL #

**Transaction Verification**

- Type of property purchased: ☐ Bare land only ☐ Residence ☐ Manufactured Home
  - If your purchase was a Manufactured Home, was land included in the purchase? ☐ Yes ☐ No
  - TOTAL PURCHASE PRICE** of this property \$ \_\_\_\_\_
  - Date property was purchased (Mo/Day/Yr) \_\_\_\_/\_\_\_\_/\_\_\_\_
  - Date property was occupied (Mo/Day/Yr) \_\_\_\_/\_\_\_\_/\_\_\_\_
  - Type of sale or activity: ☐ a typical home purchase ☐ to refinance property  
☐ a transfer between relatives ☐ forced sale (e.g., in lieu of foreclosure, by a court order, etc.)  
☐ a transfer of convenience (i.e., Quit Claim deed, create a life estate, name change, etc.)
  - Are you the first occupant of this dwelling? ☐ Yes ☐ No
  - Comments \_\_\_\_\_
- Signature \_\_\_\_\_ Date \_\_\_\_\_
- Phone Number \_\_\_\_\_

**Homestead Exemption (Homeowner's Exemption) Eligibility Declaration**

To qualify for a **HOMESTEAD EXEMPTION**, Idaho Code §63-602G, this property **must serve as your primary dwelling**. To receive the Homeowner's Exemption for the current year, you **must apply** before December 31<sup>st</sup>. Applications received after this deadline will be considered for the next tax year.

- Is there a co-signer on your loan?  
If yes, **Affidavit of Possessory & Security Interests** is required to obtain full exemption. ☐ Yes ☐ No
- Is this property held in title by a Trust? (Other than deed of trust)  
If yes, **Affidavit Regarding Residence of Trust** is required to obtain exemption. ☐ Yes ☐ No
- Previous Address \_\_\_\_\_
- Previous County \_\_\_\_\_
- Is an exemption claimed at this address? \_\_\_\_\_

By signing this application, I certify to the Ada County Assessor that I meet all of the following requirements to qualify for the Homestead Exemption: 1) I am a resident of Idaho. 2) I own or am purchasing under contract and I occupy as my primary dwelling place the property herein described. 3) I have not made application for Homestead Exemption on any other previously mentioned property in the state of Idaho, and 4) The information I have provided is true and correct.

**ALL OWNERS CLAIMING THE EXEMPTION MUST SIGN!**

\_\_\_\_\_  
Owner/Occupant Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Owner/Occupant Signature

\_\_\_\_\_  
Date

Pursuant to Idaho Code 63-602G(§5) upon discovery of evidence indicating the existence of an improperly claimed Homestead Exemption, the Assessor must assess a recovery of property taxes, plus costs, late charges and interest.

### **Transaction Verification**

Our records indicate there has been recent activity regarding the ownership of this property. The purpose of this letter is to request information or verify any changes created by your recent deed or title change. The Assessor's office uses this information, including the purchase price, for statistical purposes to ensure the highest standards for maintaining the integrity and accuracy of your property values. We sincerely appreciate your co-operation.

### **Homestead Exemption**

Changes in ownership often affect the Homestead Exemption. If this property is your **primary dwelling place** and you have not already filed for the exemption within the last thirty (30) days, you should complete and sign this form and submit it to the Ada County Assessor.

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### **Mailing Information**

If you own other property in Ada County, we would appreciate the opportunity to update your mailing address for all of your properties. This will assist us in maintaining a current record, so that assessment notices and other correspondence can be distributed in a timely manner.

#### ***Property Information***

*Please Include Street Address And City*

Parcel Number	Physical Property Address

#### ***Mailing Address***

*If you want the mailing address to be something other than what appears on the enclosed form, please tell us here.*

Name		
Street Address, Unit or Space # or PO Box		City and State    Zip Code
Daytime Telephone Number		